The Division of Academic Enhancement (DAE) is seeking two graduate students for an assistantship for the 2021-2022 academic year. The DAE is a unit of the Office of Instruction in whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. DAE empowers all students to achieve success with innovative courses, programs, services, and student-centered initiatives. For more information about the DAE, visit dae.uga.edu.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. To apply, please submit a one-page cover letter, current resume or CV, and references here https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_d4Ls3r5iyAYFDkq by Friday, March 19th. The position will begin in August 2021 and end in May 2022, dependent upon successful completion of duties. There is a possibility of continued employment into the 2022-2023 academic year.

Job Responsibilities
- Conduct monthly peer education trainings
- Administer evaluations for Peer Learning and Teaching Others (PLaTO) student staff
- Help interview potential Peer Educators
- Plan and facilitate Spring Student-Led Peer Educator Conference
- Plan End of Year Celebration
- Work weekly evening shifts at front desk
- Meet regularly with the Coordinator of Peer Education
- Contribute to other DAE initiatives and projects as needed

Qualifications
- Availability for some evening work
- Preference will be given to applicants enrolled in Education, Student Affairs, Higher Education or STEM graduate programs as well as those who have experience with peer education, tutoring, and/or mentoring undergraduate students

If you have any questions, please contact Sarah Cramer at sarah.cramer@uga.edu. Interviews will be conducted near the end of March.