The Division of Academic Enhancement (DAE) is seeking graduate students for assistantships for the 2020-2021 academic year. The DAE is a unit of the Office of Instruction whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. DAE empowers all students to achieve success with innovative courses, programs, services, and student-centered initiatives. For information about the DAE, visit dae.uga.edu.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. To apply, please submit a one-page cover letter, current CV, and references here (https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_eWlqjydw2yjItGZ) by Friday, March 27, 2020.

The position will begin in August 2020 and end in May 2021, dependent upon successful completion of duties. There is a possibility of continued employment into the 2021-2022 academic year.

Job Responsibilities

- Serve as an Academic Coach who meets individually with students to develop learning skills needed for success at UGA and beyond
- Attend bi-monthly meetings and additional Academic Coaching trainings
- Conduct Student Success Workshops (some evening work may be required)
- Contribute to other DAE initiatives and projects as needed

Qualifications

- Skills and interests related to student success
- Interpersonal skills and the ability to work with students from wide-ranging backgrounds
- Availability for 9-12 Academic Coaching hours per week along (in addition to time dedicated to Student Success Workshops and other meetings)

If questions arise, please email Mr. Keith Allen, Coordinator of Academic Coaching and Retention, at khallen@uga.edu.