Presentation Collaboratory Graduate Assistant
20 hours/week
(I position available)

The Division of Academic Enhancement (DAE) is seeking graduate students for assistantships for the 2019-2020 academic year. The DAE is a unit of the Office of Instruction in whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. DAE empowers all students to achieve success with innovative courses, programs, services, and student-centered initiatives. For information about the DAE, visit dae.uga.edu.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. To apply, please submit a one-page cover letter, current CV, and references here (https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_d76D3qtyH2RUzFX) by Wednesday, April 10, 2019. The position will begin in August 2019 and end in May 2020, dependent upon successful completion of duties.

Job Responsibilities
- Facilitate an active learning lab in Milledge Hall where students can practice presentations and refine their communication skills
- Research best practices in presentations in a higher education setting to best meet students’ needs
- Collaborate with campus partners on current expectations of class presentations at UGA
- Create evaluation instruments and use data to adapt and improve program

Qualifications
- Excellent interpersonal and communication skills
- Creativity and ability to work autonomously
- Extensive experience with public speaking
- Interest in collaborative learning and ability to facilitate constructive conversations on a topic
- Ability to communicate effectively with students in a low-stakes, judgement-free environment

If questions arise, please email Ms. Rachel Pharr, Academic Resource Center Coordinator, at rkvandergriff@uga.edu.