Academic Coaching and Retention Programs Graduate Assistant
13 hours/week
(2 positions available)

The Division of Academic Enhancement (DAE) is seeking graduate students for assistantships for the 2019-2020 academic year. The DAE is a unit of the Office of Instruction in whose central mission is to provide campus-wide leadership, collaboration, and support on matters related to instruction and student success. DAE empowers all students to achieve success with innovative courses, programs, services, and student-centered initiatives. For information about the DAE, visit dae.uga.edu.

Compensation (including tuition waiver) aligns with the USG and graduate school guidelines. To apply, please submit a one-page cover letter, current CV, and references here (https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_d76D3qtyH2RUzFX) by Monday, April 1, 2019. The position will begin in August 2019 and end in May 2020, dependent upon successful completion of duties.

Job Responsibilities
- Serve as an Academic Coach who meets individually with students to develop learning skills needed for success at UGA and beyond
- Attend bi-monthly Academic Coaching trainings
- Conduct Student Success Workshops (some evening work may be required)
- Contribute to other DAE initiatives and projects as needed

Qualifications
- Skills and interests related to student success
- Interpersonal skills and the ability to work with students from wide-ranging backgrounds
- Availability for 9-12 Academic Coaching appointments per week along (in addition to time dedicated to Workshops and meetings)

If questions arise, please email Mr. Keith Allen, Coordinator of Academic Coaching and Retention, at khallen@uga.edu.