

**UNIV 1117 Basic Composition for Multilingual Writers
Course Syllabus: Spring 2017**

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Office hours: Wednesdays 9:00-10:00 am

The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

Course Description

This course is designed for undergraduate and graduate students whose first language is not English. Topics include building academic vocabulary and mastering English grammar, idioms, and sentence structure by composing short academic papers. An emphasis is also placed on problems non-native speakers typically experience with proofreading, revision, and writing for an American audience.

Course Objectives

By the end of the semester, students should be able to write short academic papers with effective use of English grammar and vocabulary. Students should also be able to identify and correct major grammar errors when revising their writing.

Required Materials

- Textbook - *Engaging Writing 2: Essential Skills for Academic Writing* (2nd edition) by Mary Fitzpatrick ISBN 9780132483544

Course Requirements and Policies

- Essays and other course work will be submitted through UGA's eLC <https://uga.view.usg.edu/>.
- Students are expected to attend class regularly. Although you may have up to four unexcused absences, you will need to provide an excuse to make up a missed test or assignment. Absences in excess of four will result in the deduction of one percent for each absence from the final grade for the course.
- If you arrive 10 minutes after the start time, you will be considered late for the class. Four late arrivals will be counted as an absence.
- If you arrive 30 minutes after the start time, your late arrival will be counted as an absence.
- Laptop computers must be closed except when students are working on a paper in class.
- All other electronic devices must be turned off or silenced and kept out of sight during class.

Tentative Schedule

Periods	Topics / Work Due / Tests
1. First day of class – Jan. 6	Course overview, student's writing sample
2. Week of Jan. 9	Expository Paragraph (Chapter 1)
3. Week of Jan. 16 Holiday: Martin Luther King Jr. Day, Jan. 16 (Mon.)	Expository Paragraph (Chapter 1)
4. Week of Jan. 20	Division paragraph and essay (Chapter 2)
5. Week of Jan. 27	Division paragraph and essay (Chapter 2)
6. Week of Feb. 6	Division paragraph and essay (Chapter 2)
7. Week of Feb. 13	Cause-and-effect essay (Chapter 3)
8. Week of Feb. 20	Cause-and-effect essay (Chapter 3)
9. Week of Feb. 27	Cause-and-effect essay (Chapter 3) Midterm Paper

	Writing Test 1 Grammar Test 1
10. Week of March 6	Spring Break
11. Week of March 13	Comparison/contrast essay (Chapter 4)
12. Week of March 20 Withdrawal Deadline: March 20	Comparison/contrast essay (Chapter 4)
13. Week of March 27	Comparison/contrast essay (Chapter 4)
14. Week of April 3	Argumentative essay (Chapter 5)
15. Week of April 10	Argumentative essay (Chapter 5)
16. Week of April 17	Argumentative essay (Chapter 5) Writing Test 2
17. Week of April 24 Last Day of Class- April 26 (Wed.)	Review Grammar Test 2

Assessment

Grammar tests (2 tests)	20%
Writing tests (2 tests)	20%
Essays (4 essays)	30%
Midterm paper	10%
Final paper	10%
Preparedness and class participation	10%

Essays

1. All assignments are submitted as Word documents online at <https://uga.view.usg.edu/>.
2. Email submission is not accepted.
3. Assignment due dates are announced in class and/or on eLC.
4. **One point will be deducted from the final score for each day the assignment is overdue (unless you have a documented emergency).**
5. Follow the instructions for formatting your work as described below and on eLC.

Formatting Your Assignments

- All assignments must be typed in a 12-point font, double-spaced, with 1 to 1.5 inch margins on the left and right sides.
- Include your name, the due date, and the assignment description (as specified in the instructions on eLC) in the upper right corner of the first page.
- Name your file using a format specified in the instructions on eLC.
- Assignments that are incorrectly formatted or named are not accepted.

Preparedness and Class Participation

Students are expected to be prepared to engage in class discussion about the course materials. Evidence of preparedness includes completion of reading and homework assignments. Class participation also entails collaborative group or pair work. Violation of laptop and electronic devices policies listed above can also affect your score for class participation.

Grading

A	= 92-100%	C+	= 77-78.99%
A-	= 89-91.99%	C	= 72-76.99%
B+	= 87-88.99%	C-	= 69-71.99%
B	= 82-86.99%	D	= 60-68.99%
B-	= 79-81.99%	F	= 59.99% and lower

Academic Honesty

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty" found at: www.uga.edu/honesty. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.