

**UNIV 1115 Introduction to Academic Writing
Course Syllabus: Spring 2017**

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Office hours: Wednesdays 9:00-10:00 am

The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

Course Description

This course reviews essential components of clear and effective American-style academic writing. Topics include structures of a paragraph and various types of essays, grammar for academic writing, and vocabulary choices.

Course Objectives

By the end of the semester, students should be able to write well developed academic essays that contain a clear thesis and logical and substantial supports. Students should also be able to identify and correct major grammar errors when revising their writing.

Required Materials

- Textbook: *Real Writing with Readings Paragraphs and Essays for College, Work, and Everyday Life (7th Edition)* By Susan Anker, Nicole Lask Aitken; ISBN: 1-319-00319-2

Course Requirements and Policies

- Essays and other course work will be submitted through UGA's eLC <https://uga.view.usg.edu/>.
- Students are expected to attend class regularly. Although you may have up to four unexcused absences, you will need to provide an excuse to make up a missed test or assignment. Absences in excess of four will result in the deduction of one percent for each absence from the final grade for the course.
- If you arrive 10 minutes after the start time, you will be considered late for the class. Four late arrivals will be counted as an absence.
- If you arrive 30 minutes after the start time, your late arrival will be counted as an absence.
- Laptop computers must be closed except when students are working on a paper in class.
- All other electronic devices must be turned off or silenced and kept out of sight during class.

Tentative Schedule

Periods	Topics / Work Due / Tests
1. First day of class – Jan. 6	Course overview, student's writing sample
2. Week of Jan. 9	Chapters 2, 3, 15, 26* (Basic Sentence Patterns)
3. Week of Jan. 16 Holiday: Martin Luther King Jr. Day, Jan. 16 (Mon.)	Chapters 4, 16 Practice essay
4. Week of Jan. 20	Chapters 5, 17 Practice essay
5. Week of Jan. 27	Chapters 5, 17, 18 Practice essay
6. Week of Feb. 6	Chapters 7, 18, Illustration Grammar Test 1
7. Week of Feb. 13	Chapters 7, 19, 26* (Verbs) Illustration

8. Week of Feb. 20	Chapters 10, 20, 26*(Pronouns) Classification
9. Week of Feb. 27	Chapters 10, 21 Classification Midterm Paper
10. Week of March 6	Spring Break
11. Week of March 13	Chapters 12, 22 Comparison and Contrast Grammar Test 2
12. Week of March 20 Withdrawal Deadline: March 20	Chapters 12, 23 Comparison and Contrast
13. Week of March 27	Chapters 14, 24 Argument
14. Week of April 3	Chapters 14, 25 Argument
15. Week of April 10	Chapters 13, 27 Cause-Effect
16. Week of April 17	Chapter 13 Cause-Effect
17. Week of April 24 Last Day of Class- April 26 (Wed.)	Chapter 13 Review Grammar Test 3

Assessment

Grammar & mechanic tests	30%
Essays	40%
Midterm paper	10%
Final paper	10%
Preparedness and class participation	10%

Essays

- All assignments are submitted as Word documents online at <https://uga.view.usg.edu/>.
- Email submission is not accepted.
- Assignment due dates are announced in class and/or on eLC.
- One point will be deducted from the final score for each day the assignment is overdue (unless you have a documented emergency).**
- Follow the instructions for formatting your work as described below and on eLC.

Formatting Your Assignments

- All assignments must be typed in a 12-point font, double-spaced, with 1 to 1.5 inch margins on the left and right sides.
- Include your name, the due date, and the assignment description (as specified in the instructions on eLC) in the upper right corner of the first page.
- Name your file using a format specified in the instructions on eLC.
- Assignments that are incorrectly formatted or named are not accepted.

Preparedness and Class Participation

Students are expected to be prepared to engage in class discussion about the course materials. Evidence of preparedness includes completion of reading and homework assignments. You may be asked to turn in some homework assignments on eLC. Class participation also entails collaborative group or pair work. Violation of laptop and electronic devices policies listed above can also affect your score for class participation.

Grading

A	= 92-100%	C+	= 77-78.99%
A-	= 89-91.99%	C	= 72-76.99%
B+	= 87-88.99%	C-	= 69-71.99%
B	= 82-86.99%	D	= 60-68.99%
B-	= 79-81.99%	F	= 59.99% and lower

Academic Honesty

As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty" found at: www.uga.edu/honesty. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.