Policy Statement
UNIV 1115 (3 hours) Introduction to Academic Writing
Bickerstaff
Fall 2017 (UGA)
Office: 207 Milledge Hall
Office hours: MW 9-10 a.m. and others by appointment.
e-mail: gbick@uga.edu

Required Text

Description
Reviews essentials of clear, effective academic prose.

Some Important Class Requirements
*Reading of texts for comprehension of arguments, details, and evidence.
*Use of UGA’s ELC: Some of our class activities (such as submission of essays) will occur at https://uga.view.usg.edu/

Attendance
If you miss more than two class meetings before midterm or more than two class meetings after midterm, your standing in this class will be jeopardized.

Course Grading
Mini-essays: 10% (100 points): (4 @ 25 points each)
TWC Quizzes: 10% (100 points) (2 @ 50 points each)
Grammar: 30% (300 points): Grammar Test 1 = 10% (100 points); Grammar Test 2 = 10% (100 points);
Grammar Test 3 = 10% (100 points)
Essays: 50% (500 points): Essay 1 = 10% (100 points); Essay 2 = 10% (100 points); Essay 3 = 10% (100 points);
Essay 4 = 20% (200 points).

Grade Scale: A = 920 to 1000 points; A- = 890 to 919 points; B+ = 870 to 889 points; B = 820 to 869 points; B- = 790 to 819 points; C+ = 770 to 789 points; C = 720 to 769 points; C- = 690 to 719 points; D = 600 to 689 points; F = fewer than 600 points.
No late work, quizzes, projects or exams will be accepted. No electronic submissions for projects required on paper will be accepted.

Academic Honesty
As a University of Georgia student, you have agreed to abide by the University’s academic honesty policy, “A Culture of Honesty,” and the Student Honor Code. All academic work must meet the standards described in “A Culture of Honesty” found at: https://ovpi.uga.edu/academic-honesty/academic-honesty-policy. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.

Electronic Devices
Disable and conceal all electronic devices, such as cellular telephones, laptop computers, tablets, and personal stereos BEFORE you enter the classroom. Use of such items in the classroom before or during class will not be allowed or tolerated. Specific rules about the use of laptop computers for research activities will be made clear in class.

Special Needs
Students with special needs are invited and encouraged to discuss them with the instructor.
15 Aug T: Welcome and day one matters. Some grammar matters. 
For next time: Review the grammar handouts from class. They are available on ELC.

22 Aug T: Mini-essay 1 writing workshop.

29 Sep T: Essay 1 writing workshop.
31 Sep R: Review for Grammar Test 1.

5 Sep T: Grammar Test 1.
7 Sep R: Review scored Grammar Test 1. Essay 1 writing workshop.

12 Sep T: Essay 1 is due to ELC. Receive instructions for Mini-essay 2. Some discussion of MLA matters.
14 Sep R: Viewing of film A.

21 Sep R: Essay 2 Writing workshop.

26 Sep T: Essay 2 writing workshop.
28 Sep R: Essay 2 writing workshop.

5 Oct R: Conclude film viewing and film discussion. Writing workshop as time permits.

12 Oct R: Grammar Test 2. Essay 3 draft-in-process is due to ELC by 4:59 p.m.

19 Oct R: TWC Quiz 1 and discussion of Essay 3 draft-in-process.

24 Oct T: TWC Quiz 2. Essay 3 writing workshop. Essay 3 is due to ELC.
Receive instructions for Mini-essay 4.
26 Oct R: Mini-essay 4 workshop.

31 Oct T: Mini-essay 4 is due to ELC. Receive instructions for Essay 4.
2 Nov R: Research workshop.

9 Nov R: Grammar Test 3.

14 Nov T: Review scored Grammar Test 3.
16 Nov R: Essay 4 writing workshop. Essay 4 draft-in-process due to ELC by 4:59 p.m.

21 Nov T: UGA holiday--no class meeting.
23 Nov R: UGA holiday--no class meeting.
28 Nov T: Writing workshop.
30 Nov R: Last class meeting. Writing workshop.

11 Dec M: Essay 4 is due to ELC by 11:59 p.m.

The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary. Be mindful of in-class housekeeping matters, so you can stay up-to-date.